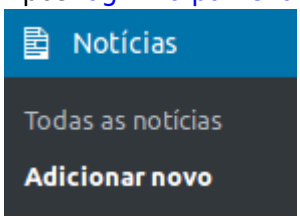
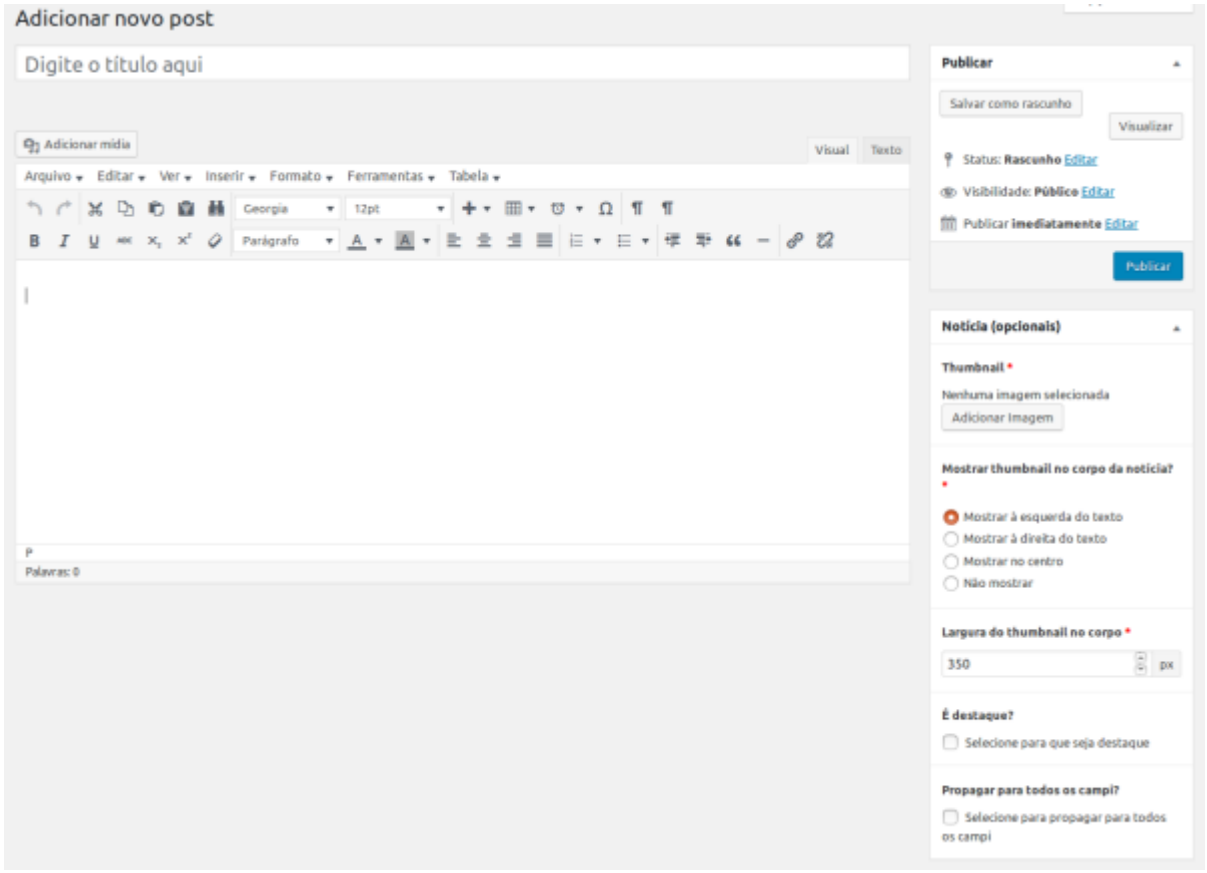
Após login no painel administrativo, acesse o menu **Notícias > Adicionar novo**.



Será exibido o editor de notícias, conforme ilustração (clique para ampliar):



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