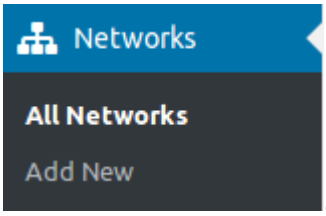
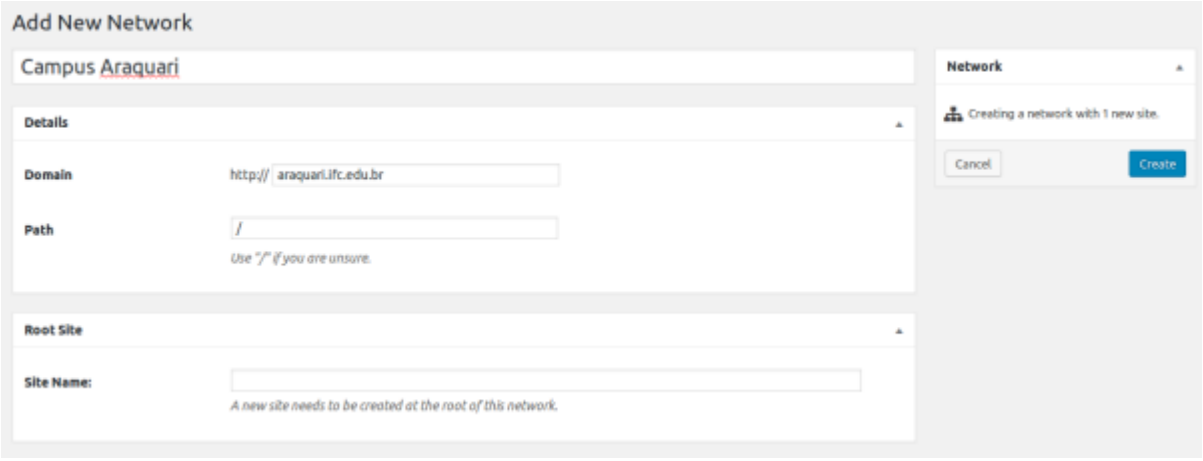
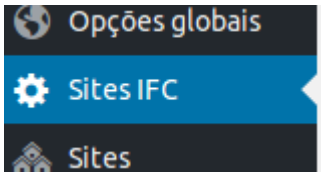
Após login no painel administrativo, acesse o menu **Networks > Add New** 

.

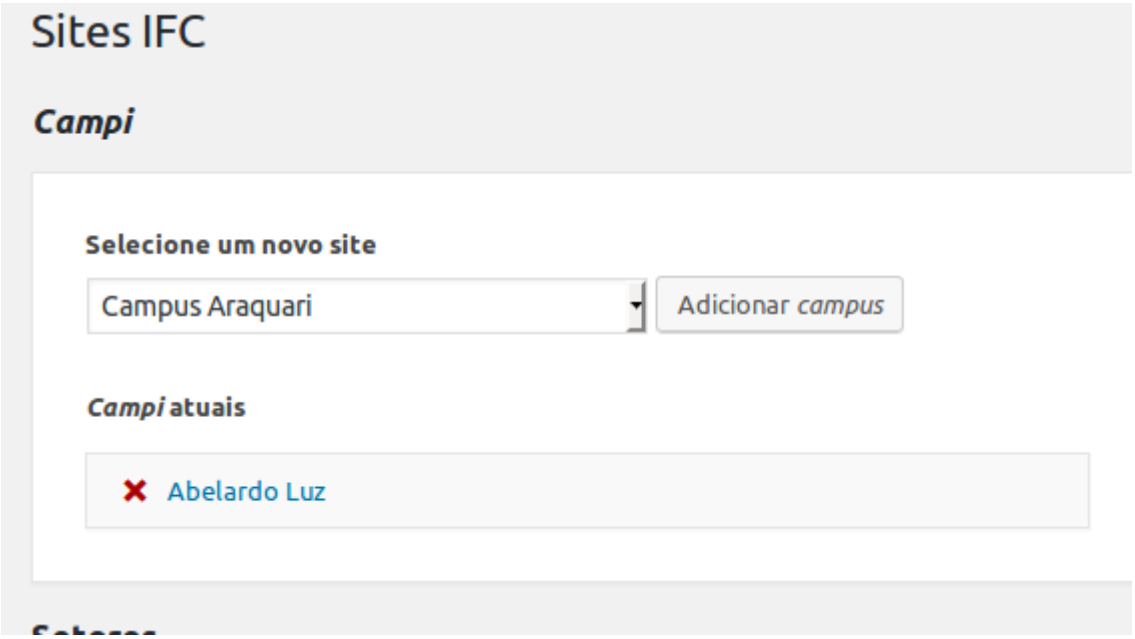
A seguinte tela será exibida:



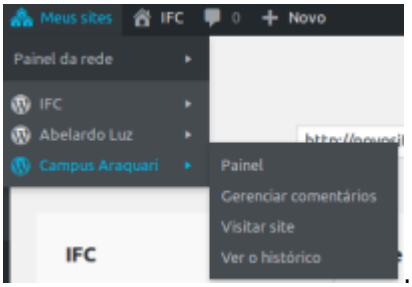
1. Informe o nome do site (exemplo: Campus Araquari)
2. Informe o domínio obedecendo o formato **nomedocampus**.ifc.edu.br
3. Clique no botão “Create” 

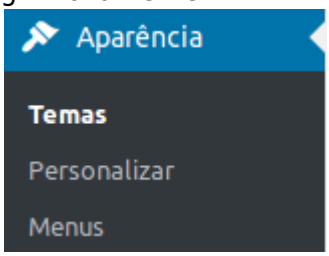
4. No menu à esquerda, clique em “Sites IFC” 

5. Na tela seguinte **selecione o novo site** e clique em “Adicionar campus”:



A próxima etapa consiste em entrar no painel de administração do site do campus para aplicar o template (tema). Para isto siga os passos:

1. No menu superior, acesse **Meus sites > Campus X > Painel** 

.
2. Poderá ser solicitado que você faça login novamente.
3. Acesse o menu **Aparência > Temas** 

4. **Ative** o tema "**IFC Campi**", conforme ilustrado a seguir.



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